



LOYOLA ACADEMY

DEGREE & PG COLLEGE

OLD ALWAL, SECUNDERABAD - 500 010, TELANGANA, INDIA

(An Autonomous Institution Affiliated to Osmania University)

Re-accredited with 'A' Grade (III Cycle) by NAAC

A Catholic Christian Minority Institution (Co-Education)

A "College with Potential for Excellence" by UGC

www.loyolaacademy.edu.in email: coe@loyolaacademy.edu.in Ph: 040-27862363/27860077

LA/COE/65/2025-26

Date: 13-11-2025

CONTROLLER OF EXAMINATIONS
STUDENTS NOTICE
10TH GRADUATION DAY NOTIFICATION

All students who completed their UG/PG programmes at Loyola Academy and passed the April 2025 / June 2025 examinations are eligible to apply for the **10th Graduation Day**, which will be held on **Saturday, 24 January 2026** for the award of Original Degree Certificates. The last date for submission of application forms is **Wednesday, 26 November 2025**.

Application Procedure


Collect the Graduation Fee Challan from the College Office and pay the non-refundable Graduation Fee of **Rs. 1800/-** at the College Bank. Show the paid challan at the **CoE Office** to receive the **Application Form**. Submit the filled-in application along with the fee receipt and the photocopies of the following documents.

	UNDERGRADUATE	POSTGRADUATE
1	Two passport-size photographs (One affixed on the application and other enclosed with the application in a small zip-lock cover)	Two passport-size photographs (One affixed on the application and other enclosed with the application in a small zip-lock cover)
2	SSC (X), Intermediate/+2 marks long memo	SSC (X), Intermediate/+2 marks long memo
3	Degree Consolidated Marks Memo	PG Consolidated Marks Memo & PG Provisional certificate
4	Degree Provisional Certificate	Degree Graduation Certificate
5	Aadhar Card	Aadhar Card

Note:

- Applications may also be submitted by a **guardian/classmate**, following the process below:
 - The student must send an authorization email to info@loyolaacademy.edu.in.
 - The authorized person, after paying the Graduation fee, should collect the application form by showing a printout of the authorization email.
 - The student must fill in and sign the application form sent to him/her by the authorized person by email.
 - A scanned copy of the filled and signed form, along with the authorization email, the required documents, and the fee payment receipt must be submitted to the CoE Office.
- Students who have already applied for and obtained the Original Degree directly from the University can not apply through the college.


Fr. Dr. N.B. Babu, S.J.,
Principal
LOYOLA ACADEMY
OLD ALWAL, SECUNDERABAD-500 010
TELANGANA, INDIA


Fr. Dr. M.L. Thomas, S.J.,
Controller of Examinations
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