



# LOYOLA ACADEMY

DEGREE & PG COLLEGE

OLD ALWAL, SECUNDERABAD - 500 010, TELANGANA, INDIA

(An Autonomous Institution Affiliated to Osmania University)

Re-accredited with 'A' Grade (III Cycle) by NAAC

A Catholic Christian Minority Institution (Co-Education)

A "College with Potential for Excellence" by UGC

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LA/COE/104/2025-26

Date: 09-02-2026

## CONTROLLER OF EXAMINATIONS

### STUDENT NOTICE

#### Semester-End Examinations – April 2026

#### Registration & Payment of Examination fee

All Undergraduate (UG) students who wish to appear for the **Regular Examinations** and **Supplementary Examinations (Backlogs)** to be held in **April-May 2026** are required to **register and pay the examination fee** for both **Theory & Practical** examinations through the **Student ERP Portal** from **09 February 2026**.

#### Important Dates:


- Last date for registration and fee payment without fine is **28 February 2026**.
- Last date for registration and fee payment with a fine of ₹200/- is **07 March 2026**

#### Important Instructions:

- All subjects for which the student wishes to appear must be applied for in a single transaction. Separate transactions for the examinations will not be accepted.
- **Before registering, ensure that all your subjects are correctly reflected in the ERP portal. If any discrepancies are found, report them to the COE office before proceeding with registration.**
- After completing registration, save a copy of the registered subjects along with the exam fee payment details for future reference.
- Examination fee details will be available on the ERP Portal: **Rs. 200/-** for each **Regular** examination, **Rs. 300/-** for each **Supplementary** examination (backlog) and **Rs. 100/-** for **Semester memo**. The students in **Semester VI** are required to pay **Rs. 1,000/-** which is to be paid to **Osmania University** as per their revised norms towards certificates including **Provisional Certificate**.
- Transactions marked as "Registered but not paid" will not be considered.
- Examination fee, once paid, is non-refundable under any circumstances.
- Mere payment of the examination fee does not confirm eligibility to write the semester examinations.
- After the last date, no registrations will be accepted.

#### Note:

**Before proceeding with registration, verify the following details in the ERP portal: Student's Name, Father's Name, Mother's Name, Photograph.** If any discrepancies are found, contact the **Administrative Officer** in the **Administrative Block** immediately.

  
Fr. Dr. M.L. Thomas, S.J.,  
CONTROLLER OF EXAMINATIONS  
LOYOLA ACADEMY  
OLD ALWAL, SECUNDERABAD-500 010  
TELANGANA, INDIA

  
Fr. Dr. N.B. Babu, S.J.,  
Principal  
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