

# RECRUITMENT OF TEACHING & NON TEACHING STAFF LOYOLA ACADEMY (DEGREE & PG COLLEGE) (Managed by the Jesuits)

(Autonomous and affiliated to Osmania University & 'A' Grade by NAAC)

Old Alwal, Secunderabad-500 010,

Phone Nos: (040) 27862363 / 27860077,

Website: www. loyolaacademy.edu.in

Email id : correspondent@loyolaacademy.edu.in Date: 18.03.2026

Applications are invited for the following Teaching & Non-Teaching Posts from the qualified candidates. Kindly post your resume as per the format given on the College website to the College address or deliver it in person to the College Office by 28th March 2026 with personal Photo and Xerox copies of certificates. Applicants should have good English-speaking ability.

## **POST GRADUATE COURSES (ASSISTANT PROFESSORS)**

**MBA:** MBA Finance

**MCA:** MCA preferably PhD

**Qualification** and Pay Scale as per the AICTE norms.

## **UNDERGRADUATE COURSES (ASSISTANT PROFESSORS)**

**ARTS:** English, Psychology, Public Administration, Indian Heritage Culture

**COMMERCE:** Commerce (M.Com Specialization in Accounts/Finance/ACCA-IPCC-CPA Preferably PhD)

**BBA:** MBA in Finance/HR/Marketing, MBA Tourism

**COMPUTER SCIENCE:** Computer Science & Engineering (PhD/M. Tech/MCA/MSc) Specialization in Data Science, Data Analytics, Information Technology and Artificial Intelligence.

**SCIENCE:** Physics, Chemistry, BSc Food Technology & Management (MSc/MTech/PhD)

**ENVIRONMENTAL SCIENCE** – MSc Environmental Science Preferably PhD

**FRENCH** – MA French

**Qualifications:** P G Degree in relevant subject with First Class and above

Priority will be given to NET / SET / SLET / PhD and experienced candidates.

## **ADMINISTRATIVE STAFF**

**JUNIOR ASSISTANT (ACCOUNTS):** B.Com. Experienced in Accounting, Tally, MS Office, Office Administration, Basic Computer Knowledge and Good Communication Skills.

**SYSTEM ADMINISTRATOR:** Degree with knowledge of computer hardware, networking, system maintenance, software installation and trouble shooting. Experience in managing institutional computer systems, servers, websites and campus networks preferred.

**MAINTENANCE SUPERVISOR:** Diploma / Degree with experience in building maintenance, electrical works, plumbing, and campus facility management. Candidates with prior experience in educational institutions or facility management will be preferred.

**PLACEMENT OFFICER:** Postgraduate with minimum 3–5 years of experience in placement, training, recruitment and corporate relations.

**APTITUDE TRAINER:** Degree with strong knowledge in Quantitative Aptitude, Logical Reasoning, Communication Skills, and Presentation Skills. Experience in training students for placements will be preferred.

**SOFT SKILLS TRAINER:** Degree with certification in Soft Skills / Personality Development / Corporate Training. Experience in training students for placements will be preferred.

**CODING TRAINER:** B.E. / B.Tech. / M.Tech. in Computer Science / Information Technology/MCA Strong knowledge in programming languages such as C, C++, Java, Python, or Data Structures.

Ability to train students in problem solving, coding practices, and programming fundamentals.

Knowledge of competitive programming platforms and coding assessments is desirable.

**JUNIOR ASSISTANT (ALUMNI OFFICE):** Degree with basic knowledge of computers, good communication skills and record keeping skills. Experience in office administration and alumni relations.

**ATTENDER (Female):** Intermediate (10+2) or equivalent qualification. Basic computer knowledge is mandatory.

**PROGRAMMER:** Degree in Computer Science/IT/Computer Applications (B.Sc./BCA/B.Tech./BE/MCA/MSC) from a recognized university. Experience in computer lab management/programming.

## **Loyola Academy Junior College**

**Junior Lecturer:** Economics

**Physical Education Trainer:** Bachelor of Physical Education (B.P.Ed.) or Master of Physical Education (M.P.Ed.) from a recognized university.

**Qualifications:** PG Degree in relevant subject with First Class. Priority will be given to experienced candidates

**Correspondent**

Loyola Academy  
(Degree & PG College)

Old Alwal, Secunderabad – 500010, Telangana

Procedure for submission of Staff Selection Application 2026-27

1. Download the Application Form.

Click Here to Download the Faculty Application Form

<https://loyolaacademy.edu.in/wp-content/uploads/2026/03/FACULTY-APPLICATION-FORM-2026-2027.docx>

2. Fill the details in the word file and send the same to the college address

by post, in person or send it to email id [correspondent@loyolaacademy.edu.in](mailto:correspondent@loyolaacademy.edu.in) with necessary enclosures (xerox copies) on or before 28<sup>th</sup> MARCH 2026.

3. Kindly write the details of the paper / journal, publications behind this page / separate paper/s.

Note :

1. Qualification Original Certificates along with the set of Photo Copies should be submitted at the time of the Interview.

2. Details of Paper Publications if any in detail at the time of the Interview.