LOYOLA ACADEMY

DEGREE & PG COLLEGE
OLD ALWAL, SECUNDERABAD - 500 010, TELANGANA, INDIA
(An Autonomous Institution Affiliated to Osmania University)
Re-accredited with 'A' Grade (III Cycle) by NAAC
A Catholic Christian Minority Institution (Co-Education)
A "College with Potential for Excellence" by UGC
www.loyolaacademy.edu.in **email:** info@loyolaacademy.edu.in **Ph:** 040-27862363/27860077

No.03 / LA-IQAC / 2024-25 **Date: 21.03.2025**

N O T I C E

EXTERNAL ACADEMIC AUDIT

The External Audit will be held on 28th and 29th March 2025 from 11.00 a.m. onwards. All the attribute Coordinators are requested to be ready for the visit.

The following members will be visiting:

1) Dr Alfred Cecil Raj, Director Center for FDP, St Joseph's College, Trichy.
2) Dr Prince Alivelu, Principal, Govt. Degree College, Kukatpally, Hyderabad.

PRINCIPAL
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MINUTES OF THE EXTERNAL AUDIT MEETING

March 28 and 29th, 2025

Loyola Academy, founded in 1976 is an autonomous institution affiliated with Osmania University. The institution strongly believes to impart high level of education giving paramount importance to skills, values and ethics. To review and refine trends in the transforming education system and commensurate with the quality and standards of higher educational institutions, Loyola Academy is always at forefront to espouse the new policies and procedures. The purpose of academic audit is to evaluate and re-evaluate the practices and progressions of the academic programs and activities, screen the internal assessments, students' welfare and grievances which would undoubtedly enhance the quality of teaching and learning methods. The academic audit of the institute covers two phases, the first one is program level internal and external academic audit and the second is institutional level academic audit. The external committee member who visited the college on 28th & 29th March 2025 was Prof Alfred Cecil Raj, Director, Faculty Development Cell, St Joseph's College, Trichy, Dr Prince Alevelu, Principal, Gov. degree college, Kukatpally, Hyderabad, Rev. Fr. Dr. N.B. Babu, Principal welcomed the team and Dr K Rama, IQAC Coordinator briefed the schedule. The external audit team verified and scrutinized all the necessary documents related to research and development, industry institute interaction, extension activities, training and placement, examination, result analysis and evaluation, infrastructure and facilities. After the presentations were made by the coordinators of various attributes, the external audit committee member concentrated on the various attributes of NAAC appreciated for the meticulous planning and indefatigable collection of data and gave indispensable solutions and suggestions. The following were the observations/ suggestions /remarks related to the 10 attributes.

ATTRIBUTE I	Curriculum Design **Coordinators**: 1. Ms. Anjani Kumari 2. Dr T Suchitra Naidu	• The mounting of courses from 2021-2024 was highly commendable. • A maximum of 10-15% should be allocated to skill-based training. • Practical courses cannot be classified as skill based. • The total sum of all training components must be equal to 100%. Embedded apprenticeship and practical skill orientation should be emphasized. • Online and blended learning should be enhanced by incorporating NPTEL as an extra credit course. • Certificate courses should be increased. • Stakeholder participation, including student, teacher and parent feedback for the past three years was highlighted. • Stakeholders' feedback must be documented. • Curriculum flexibility should be improved with a choice-based approach. • Curriculum revision should be a minimum of 20% for both UG [1-3years] and PG [within 2 years] courses. • Differentiation between modification and revision should be clearly visible. • At least 20% change should be reflected in the curriculum modifications. • Syllabus for all the semesters should be prepared in the first semester itself by implementing and emphasizing a minimum of 20% revision. For the best communication, brochures should be made. • Enquired about the modification of academic marks, whether percentage of revisions has been implemented and actions taken on stakeholder feedback.

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ATTRIBUTE II	Faculty Resources **Coordinator**: 1. Mr. V Jagadish	The proofs required for this attribute must be verified and improvement required in the areas of faculty recruitment policy should be documented properly.
ATTRIBUTE III	Infrastructure **Coordinators**: 1. Mr. M V Rajagopal 2. Mr. P Sudhakar Reddy	• The existing infrastructure and its effectiveness in supporting learning and research were evaluated. • The availability of learning materials, their accessibility and utilization by students was assessed. • For IT infrastructure ✓ Ensure licensed software purchases. ✓ Evaluate LMS usage among students and faculty. ✓ Monitor LMS for efficiency. ✓ Implement modernization strategies. ✓ Strengthening the IT infrastructure Research Resources: ✓ Enhance research publications. ✓ Map infrastructure efficiency with research output. ✓ Ensure a structured publication process. ✓ Determine the institution's position in National Institutional Ranking Framework (NIRF).
ATTRIBUTE IV	Financial Resources & Management **Coordinators**: 1. Dr M Veeraswamy 2. Mr. P Sudhakar Reddy	• Increase consultancy income. • Focus on faculty members' contributions to financial growth. • No further discussions were required as finance records were • verified and approved by CA.

ATTRIBUTE V	Learning and Teaching **Coordinator**: 1. Ms. P Naga Durga	• Students' participation should be raised from 30% to 40% in internships and field projects. • For assessments and continuous evaluation implement a weekly planner ✓ Document assessment components systematically. • The percentage of grievance and the institution's policy for resolving them should be clearly mentioned and documented. • Catering to Diversity ✓ Document accessibility and support measures. ✓ Implement individualized teacher provisions. • Course structures must include learning objectives. • The faculty should provide digital content evidence (videos, reports). Implement game-based learning methodologies. • Peer-assisted teaching and emphasis on remedial classes. • Outcome documentation for MoUs and their impact on education. Increase the usage of Google classroom and YouTube classes.
ATTRIBUTE VI	Extended Curricular Engagements **Coordinators**: 1. Ms. K Anitha Dr A Bhavani	• ICT and Commerce-based chapters should be established. • Organize more Hackathons and Ideation workshops. • Refine reports as per institutional matrix, including all the details of participants, faculty involvement, dates and media coverage. • Collaborate between technical and non-technical clubs. • Add regional sports achievements and gender ratio statistics.

ATTRIBUTE VII	Governance & Administration **Coordinators**: Dr. P. Suresh Kumar Dr. T. Rachel Shalini	• Institutional Development Plan (IDP) details should be presented in a tabular form for better clarity and accessibility. • To ensure measurable outcomes various enablers' activities should be distributed across the years. • All the necessary evidence should be uploaded in the UTSAH portal. • Should register for the Samarth e-governance platform. • Incorporate Digital India initiatives to strengthen digital governance. • Emphasis on standard documentation practices. • Provide evidence for financial and other policies. • Maintain reports on specific issues such as grievances (anti- ragging & women's cell). • Department-wise student feedback, parents' feedback on specific departmental parameters should be collected and responses should be categorized. • Leadership practices of Deans and other academic leaders should be documented. • Emphasis on effective communication in English. • Stakeholders should be included in the decision-making process.
ATTRIBUTE VIII	Student Outcomes **Coordinator**: 1. Dr S P Mythili	• Retain all the data submitted to the National Institutional Ranking Framework (NIRF) for further reference. • Document regional –level sports data along with national and international level achievements and participation. • Students' pass percentages should be recorded and reported every year
ATTRIBUTE IX	Research & Innovation Outcomes, IIC **Coordinators**: 1. Dr Zakir Hussain Dr Radhika Rani	• Publishing and categorizing books based on ISBN. • Systematic segregation of books for library and online platforms. • Utilizing the UGC Journal list for categorizing publications.

ATTRIBUTE X	Sustainability Outcomes, Uniqueness / Situatedness **Coordinator**: 1. Dr Shakira Sultana	• The Institutions' effective implementation of resource conservation and management measures were thoroughly discussed and appreciated. • Regarding the existing measures towards net zero, others can also be implemented. • The green audits conducted to assess and enhance environmental sustainability were monitored and discussed. • Suggested to increase more 'Best out of Waste' activities and make them mandatory part of students' curriculum. • Any surplus energy generated by the college's solar panels should be transferred to the power station. • Measures aimed at progressing towards a net-zero environmental impact were discussed, emphasizing the institution's commitment to reducing carbon emissions and • promote energy efficiency.

Apart from the above suggestions/ remarks/ recommendations, Members also covered all the critical aspects such as collaborations, global partnerships, curriculum development, institutional distinctiveness and strategic planning which would augment and add to the progress of the institution. Members also told to have a keen eye and give attention to the following list:

- Institutions like Loyola must establish collaborations with foreign universities.
- Should have more global collaborations to strengthen innovation capacity and sustain excellence.
- Design innovative curricula for enabling students to be competent.
- Identify distinctive institutional features to remain competitive among various institutions.
- Evaluate societal and community impact to enhance institutional reputation.
- Strengthen alumni activities.
- Integrate emerging technologies such as block chain, artificial intelligence and machine learning into education.
- Emphasize student-centric and out-come based education.
- Continue the holistic educational approach at both UG & PG levels.
- Creating a roadmap for Institutional Development Plan.

- Implement structured assessment methodologies.
- Develop a transparent and interactive online platform.
- Organize and promote more environmental conservation programs.
- Build partnerships with key stakeholders.
- Measure and assess institutional impact on society.
- Implement batch-wise and semester-wise attainment tracking.
- Align curriculum with global educational standards.
- Encourage a work-oriented ethos and employ the motto of Saint Ignatius –'work more'.
- Implement effective LMS through outsourced or indigenously develop LMS.
- Outcome Based Software (OBE) Purchase for better attainment calculations.
- Enhance e-content with a well-structured curriculum and syllabus.
- Maintain and update website.
- Showcase students' achievements.
- Clear presentation of fee structures, curriculum and sustainability initiatives.
- Highlight placement records and alumni contributions.
- Publish an institutional handbook as a complete institutional index.
- Display program offering and eliminate redundant courses.
- Promote holistic institutional development.

Summary:

The following are the Observations and recommendations for the Academic audit conducted on 28th and 29th March 2025.

Strengths Observed

- Strong unity and engagement among faculty during presentations
- Impressive work on Attribute 10 (Sustainability and Green Initiatives)
- Encouraging Individual Development Plan (IDP) implementation
- Good individual digital teaching efforts through social media and Google Classrooms
- Well-documented remedial teaching with multi-department involvement
- Excellent infrastructure facilities

Recommendations for Improvement

1. **Website Enhancement (Urgent)**

   Restructure college website with improved content management

   Implement dynamic showcasing of key institutional achievements

   Organize content using the grouping framework discussed in our second session

2. **Strategic Planning**

   Develop a Comprehensive Institutional Development Plan (IDP)

   Create 3-year milestone plans aligned with accreditation cycles

   Establish clear 9-year institutional goals

3. **Learning Management System (LMS)**

   Revisit current M-Learning implementation

   Ensure complete teaching-learning-testing-analytics cycle

   Provide faculty training on digital teaching and e-content creation (4-quadrant method)

4. **Governance Structure**

   Address confusion in layered leadership

   Clarify delegation of authority

   Improve stakeholder involvement in decision-making

5. **Data Management**

   Correct misunderstandings in publication counting

   Properly document linkage activities and student involvement

6. **Quality Assurance**

   Increase focus on Attributes 1 and 5 (with special attention to the higher weightage in Attribute 5)

   Continue impressive Indigenous Knowledge Systems (IKS) integration

   Allow management and accounting professionals to handle financial documentation

7. **Educational Outcomes**

   Fully implement Outcome Based Education (OBE)

   Track attainment at student, semester, and batch levels

   Implement the revisit protocol discussed in our second session

8. **Compliance and Recognition**

   Ensure UTSAH portal reflects all current accomplishments

   Pursue additional entitlements through the Centre of Excellence (CoE).

   Implement Academic Bank of Credits (ABC), 4-year programs, and dual degree options.

The exit meeting was held at 12.30 pm on March 29th, 2025 in the Xavier Hall and the report was submitted to Rev. Fr. N.B. Babu, Principal.



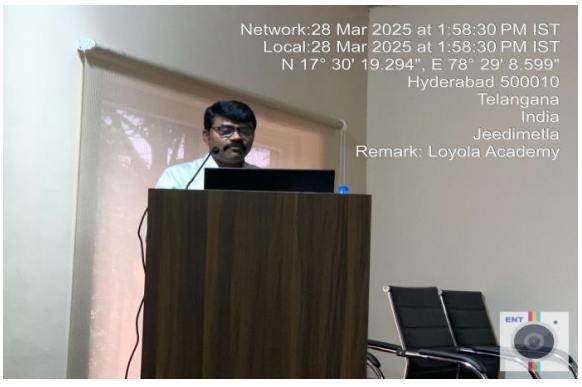
Fr N B Babu Welcoming Dr Alfred Cecil Raj Coordinator



Presentation by Ms. Anitha Attribute 6



Presentation by Ms Naga Durga Attribute 5 Coordinator

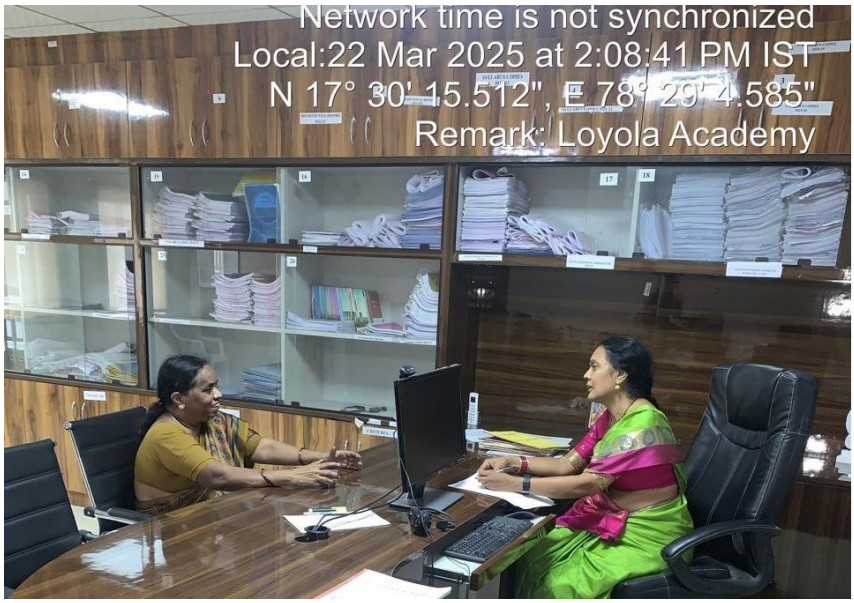


Presentation by Dr. Veera Swamy Attribute 4 Coordinator

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Dr K P Prince AlIvelu, Principal, Gov. Degree College Kukatpally,Medak Dist. Interacting with Dr K Rama, IQAC Coordinator.





Members Attending the External Audit Presentations

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Dr. K P Prince Alivelu
Principal, Government Degree College

Principal
Government Degree College
Kukatpally, Medchal District

Dr. S. Alfred Cecil Raj
Director, Faculty Development Center
St. Joseph's College, Trichy

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Accreditation Reimagined - NAAC'S New Frontier

Core Committee Members:

S.NO	NAME	DESIGNATION	28-3-25	29-3-25
1	Fr. Dr. Francis XavierSJ	Correspondent		
2	Fr. Dr. N. B. Babu SJ	Principal		
3	Fr. Dr. A.M. Joseph Kumar SJ	Vice Principal		
4	Fr. M. Arul Jothi SJ	Vice Principal		
5	Fr. Dr. M.L. Thomas SJ	Controller of Examinations		
6	Fr. B. Sudhakar SJ	Treasurer		
7	Fr Antony Prabhu SJ	Vice Principal		
8	Dr. K. Rama	IQAC Coordinator		
9	Dr. T. Suchitra Naidu	Attribute -1 Coordinator		
10	Ms. Y. Anjani Kumari	Attribute -1 Coordinator		
11	Mr. V. Jagadhish	Attribute -2 Coordinator		
12	Mr. M.V. Raja Gopal	Attribute -3 Coordinator		
13	Mr. P. Sudhakar Reddy	Attribute -3 Coordinator		
14	Dr. M. Veera Swamy	Attribute -4 Coordinator		
15	Ms. P. Naga Durga	Attribute -5 Coordinator		
16	Ms. K. Anitha	Attribute -6 Coordinator		
17	Dr. A. Bhavani	Attribute -6 Coordinator		
18	Dr. P. Suresh Kumar	Attribute -7 Coordinator		
19	Dr. T. Rachel Shalini	Attribute -7 Coordinator		
20	Dr. S.P. Mydhili	Attribute -8 Coordinator		
21	Dr. Zakir Hussain	Attribute -9 Coordinator		
22	Dr. L. Radhika Rani	Attribute -9 Coordinator		
23	Dr. Shakira Sultana	Attribute -10 Coordinator		
24	Ms. S. Swapna	Asst Prof in Comp Science		
25	Ms. A. Varalakshmi	Asst Prof in Comp Science		
26	Ms. K.B. Sravanthi	Asst Prof in Business Administration		
27	Mr. A. Ramesh	Asst Prof in Animation Design		
28	Ms. P. Anjusree Krishnan	Asst Prof in Statistics		
29	Ms. Binnuri Sahithya	Asst Prof in Commerce		
30	Ms. N. Kavitha	Asst Prof in Chemistry		
31	Ms. A. Esther Santhya	Asst Prof in Food Technology		
32	Ms. Soujanya	Asst Prof in Business Administration		
33	Dr. Sangeeta Peter	Asst Prof in Business Administration		
34	Mr. P.V. Jaya Krishna	Asst Prof in Comp Science		
35	Mr. Shaik Abdul Khader	Asst Prof in Electronics		
36	Ms. P. Ravali	Asst Prof in Business Administration		
37	Ms. T. Swarna	Asst Prof in Commerce		
38	Mr. A. Venu Gopal	Asst Prof in Computer Science		
39	Ms. Asha John	Asst Prof in English		
40	Mr. K. Kiran Kumar	Asst Prof in Mathematics		
41	Dr. P. Venkateshwarlu	Asst Prof in Library Science		
42	Ms. T. Sharada	Asst Prof in Library Science	28/3/25	
43	Mr. D. Shiva Kumar	Asst Prof in Comp Science		

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44	Dr. J. Ramachander	Asst Prof in Comp Science		
45	Mr. K. Siva Rama Krishna	Asst Prof in Comp Science		
46	Ms. Bindu Babu	Asst Prof in Mathematics		
47	Mr. K. Praveen Kumar	Asst Prof in Commerce		
48	Ms. A. Hima Mounika	Asst Prof in English		
49	Mr. P. Dayaker	Asst Prof in Computer Science		
50	Mr. A. Pashupathinath	Asst Prof in Commerce		
51	Ms. N. Sujitha	Asst Prof in Commerce		
52	Ms. P. Sushma Yesu	Asst Prof in Comp Science		
53	Ms. Manogna Sai	Asst Prof in Comp Science		
54	Ms. K. Hima Bindu	Asst Prof in Comp Science		
55	Ms. V Anusha	Asst Prof in Statistics		
56	Ms.M. Carine Murududddi	Asst Prof in Biotechnology		
57	Ms. Glory Joanne Manne	Asst Prof in Food Science		
58	Ms. Larissa Sequeira	Asst Prof in Value Education		
59	Ms. M. Sunanda	Asst Prof in Business Administration		
60	Ms. ~~G.R. Nikitha~~ P. SARITHA	Asst Prof in English		
61	Ms. Ruchika Murthy	Asst Prof in Comp Science		
62	Ms. S. Sarashri	Asst Prof in Comp Science		
63	Dr. K. Gopi Krishna	Asst Prof in Commerce		
64	Ms. M. Swetha Shastry	Asst Prof in Business Administration		
65	Ms. K. Saraschandra	Asst Prof in Commerce		
66	Ms. A Sandhria Thomas	Asst Prof in Psychology		
67	Ms. Grishma Punna	Asst Prof in Physical Education		
68	Dr. P. Mahender	Asst Prof in Commerce		
69	Ms. V. Shirisha	Asst Prof in Comp Science		
70	Ms. Hilda Margaret	Asst Prof in Commerce		
71	Ms. A. Himabindu	Asst Prof in Mass Communication		
72	Dr. S. Prithvika	Asst Prof in English		
73	Dr. Ch. Sirisha	Asst Prof in Biotechnology		
74	Mr. G. Srivatsa	Asst Prof in Commerce		
75	Ms. M. Sailaja	Asst Prof in Statistics		
76	Mr. R. Srinivasa Rao	Asst Prof in Statistics		
77	Dr. Kavitha Joshi	Asst Prof in Business Administration		
78	Ms. R. Shalini M. Jyothi	Asst Prof in Chemistry		
79	Dr. Huma Nazneen	Asst Prof in Agriculture		
80	Ms. P.Y. Radhika	Asst Prof in Commerce		
81	Ms. Farheen Asif	Asst Prof in English		
82	Ms. Sweta Rao	Asst Prof in Commerce		
83	Dr. G. Jaganmai	Asst Prof in Biotechnology		
84	Ms. P. Bala Seshu Kumari	Asst Prof in Comp Science		
85	Dr. P. Kiran Kumari	Asst Prof in Food Technology		
86	Ms. S. Jemmy Evangeline	Asst Prof in Food Technology		
87	Ms. A. Jaya Madhuri Lata	Asst Prof in Biotechnology		
88	Ms. K. Himabindu	Asst Prof in Comp Science		
89	Ms. K. Sudha Sundari	Asst Prof in ~~Horticulture~~ Agri		
90	Ms. S. Lakshmi	Asst Prof in Comp Science		