**MINUTES OF THE GOVERNING BODY MEETING**

**Tuesday, 28th March 2023 at 10:30 a.m.**

**Venue: Xavier Hall**

**The meeting of Governing Body members of Loyola Academy was held on Tuesday, 28th March 2023 at 10:30 a.m. in Xavier Hall.**

**The following points were discussed:**

- The meeting was started by Rev. Fr. Dr. L. Joji Reddy, SJ, Principal by welcoming Rev. Fr. Dr. K.A. Stanislaus, SJ, Provincial to chair the proceedings of the Governing Body meeting.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, Chairperson requested Rev. Fr. C. Amara Rao, SJ, Vice-Chairperson to bless the gathering with a prayer and welcome the members of the Governing Body meeting.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, Chairman made his introductory remarks for the need in evolving the teaching-learning system that will encourage competency skills such as creative thinking, critical thinking, problem solving and growth mindset.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, Chairperson, requested Dr. K. Rama, IQAC Coordinator to brief the gathering with the last year's governing body Action Taken Report.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, Chairperson requested Rev.Fr Dr L. Joji Reddy, SJ, Principal to present the college annual report of the institution for the academic year 2022-23.
- Rev. Fr. Dr. L. Joji Reddy, SJ, Principal presented a virtual report in regard, to the august gathering, for 22 minutes.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, the Chairperson congratulated Fr. Principal for well enunciated and articulated report covering all the details including achievements of staff and students. Academic excellence, international seminars and awards were acknowledged. He congratulated Rev. Fr. Dr. L. Joji Reddy, SJ, Principal for receiving the prestigious State award for the Best Educator.
- Rev. Sr. Dr. P. Amrutha appreciated the examination results of UG & PG Programmes.
- The other Governing Body members appreciated for the year long programmes organized by the institution and also appreciated the faculty and students for their achievements.
- Rev. Fr. Dr. K.A. Stanislaus, SJ, the Chairperson, requested Dr. N. Maria Das, the Lay Vice-Principal to present the Examination Results and Reforms.

- **Agenda point No.6:** Approval of the proposed examination reforms.

  **Minutes:** The following Examination reforms were ratified.

  - ✓ The Supplementary exam for an academic year shall be conducted only in the Even semester and not in the odd semester. If the student has supplementary paper in the odd semester, he/she shall write only in the Even semester.
  - ✓ Instant exam will be conducted only for fifth and sixth semester papers confined to one subject only.
  - ✓ Internal assessment criteria can be modified as per the need and capability of the Divyangjan students but not for the students from Vernacular background.
  - ✓ Students can complete their mandatory non CGPA Certificate course and NPTEL Course in any semester of their graduation period. Proper guidelines have to be implemented to deal with any special cases.
  - ✓ Students undergoing internships or entrepreneurship programme can avail the benefit of credit transfer of NPTEL courses relevant to the syllabi in their curriculum framework.
  - ✓ The proposal of 75% of attendance in each subject to qualify for SEE is not accepted.
  - ✓ Prof. Limbadri, the Chairperson of TSCHE proposed to include two courses titled, "Youth Awareness against Substance Abuse" and "Cyber Security" to students in the first two years for two credits each. This can be either offered as a AECC course or a non CGPA course. He pointed out that autonomous colleges can conduct supplementary exams in both the semesters until a G.O. sign is released by the State Government.
  - ✓ Prof. Limbadri appreciated the conduct of Non CGPA courses comprising of NPTEL and Skill Enhancement Certificate courses.
  - ✓ It was suggested to add one more column of "number of students enrolled" to the existing Examination results sheet.

- Rev. Fr. Dr. K.A. Stanislaus, SJ, the Chairperson requested Dr. T. Suchitra Naidu, Dean, Academics to present Academic Council meeting resolutions.

- **Agenda point No.8:** Approval to ratify Academic Council meeting resolutions of all the schools.

  **Minutes**: Resolutions of all the schools were unanimously ratified by the Governing Body.

- **Agenda point No.9, 10 and 11**: Approval to start three new UG and two new PG programmes.
  - ✓ B.Com. (Accounting & Taxation)
  - ✓ B.B.A. (Tourism)
  - ✓ B.Sc. Computer Science & Machine Learning
  - ✓ M.Com. (Finance)
  - ✓ M.B.A. (Finance)

  **Minutes**: Approval was given to start two new UG and one new PG programme namely B.B.A. (Tourism), B.Sc. Computer Science & Machine Learning and M.B.A. (Finance). The proposal was ratified by the Governing Body.

- **Agenda point No.12**: Approval for change in nomenclature of existing program B.Com. International Accounting & Finance to B.Com. International Finance.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.13**: Approval for exemption of Programme B.Sc. Chemical Technology from DOST and continue as self-financing programme.
  **Minutes**: The proposal was approved by the Commissionerate of Collegiate Education and the same has been ratified by the Governing Body.

- **Agenda point No.14**: Approval for initiating an Integrated programme for B.Sc. Multimedia & Animation, BA Mass Communication and B.Com. Honors in accordance with NEP 2020
  **Minutes**: The proposal was ratified by the Governing Body to be implemented in the AY 2024-25.

- **Agenda point No.15**: Approval of Management scholarships in college fee, ranging from 80 percent for the children of contingent staff, 60 percent for the children of Non-teaching staff and 40 percent for the children of teaching faculty.
  **Minutes**: The management scholarship shall be given as usual without including in college fee and this point was approved in the Governing Body.

- **Agenda point No.16**: Approval for conducting Green Audit, Energy Audit, Environment Audit and Gender Audit for the academic year 2023-24.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.17:** Approval for obtaining an ISO certification for the Institution (National & International) for the purpose of NAAC.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.18:** Approval of faculty and cadre promotion from the Parent University.
  **Minutes**: This point was proposed for further discussion in the next Governing Body meeting.

- **Agenda point No.19:** Approval for organizing six international multidisciplinary seminars by various schools in collaboration with IQAC.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.20:** Approval for organizing workshops, industrial visits, national seminars, inter collegiate competitions by various departments. Seminar in odd semester and workshop in even semester or vice-versa.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.21**: Approval for Ratification of one revised and four new policies.
  **Minutes**: The policies were ratified, however it should be whetted by the expert committee.

- **Agenda point No.22**: Approval for preparing a practical manual for all subjects by the concerned faculty in the department for the students.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.23**: Approval for conducting a minimum of two placement drives each semester, from every department, for their students apart from the placement drives conducted by placement cell.
  **Minutes**: The proposal was ratified and suggested to conduct the placement drive only in the V & VI semester in coordination with the faculty in the department assigned to placement.

- **Agenda point No.24**: Approval for setting aside a day as Research Day for every lecturer in the department to encourage research and publication.
  **Minutes**: It was suggested to conduct Research day for each Department.

- **Agenda point No.25**: Approval for speeding up the process of pending request at Osmania University for the establishment of Biotechnology & Organic Chemistry Research centre and allocate students for existing guides.
  **Minutes**: The proposal was ratified by the Governing Body and advised to continuously pursue it.

- **Agenda point No.26**: Approval for facilitation of infrastructure i.e. Offices for Alumni, NSS, NCC, Interfaith Forum, Programme of Loyola Academy for Neighbourhood Empowerment and Transformation (PLANET), Universal Apostolic Preferences Cell, Wellness Centre, Skill Enhancement Cell, Clubs, Women Empowerment Cell, Gender Equity Cell.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.27:** Approval for ratification of upgrading existing infrastructural facilities of labs for Mass Communication, Multimedia & Animation, Computer Science and Psychology.
  **Minutes**: It was suggested to take decision in the Society / Management meeting.

- **Agenda point No.28**: Approval of Budget allocated by the Management for academic, administration, departments and the institution for the academic year 2023-24.
  **Minutes**: It was suggested to take decision in the Society / Management meeting.

- **Agenda point No.29**: Approval for recruitment of new faculties as per the requirement of the departments, preferably (Ph.D.), for the academic year 2023-24 and also to consider recruitment of counselors, technical and non-teaching staff.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.30**: Approval for ratification of student Entrepreneurs and those students who suffer from serious accident, grave illness could be helped by the department in proposing the candidate to take up two or more NPTEL courses which are in tune with syllabus.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point 31**: Approval for the initiative taken by the management to train two batches of faculty, phase wise under the TOT programme as per NEP guidelines.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.32**: Approval for fine tuning of the Vision & Mission statement of the Institution as a part of the process of becoming a University.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.33**: Approval for promotion of holistic development of youth by extending services to the poor by adopting six more villages, in addition to the existing nine villages, (five adopted under UBA) encouraging students towards environmental sustainability and promoting spiritual values among students to make them responsible individuals in the society.
  **Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.34**: Approval for the preparation for NAAC-IV cycle in January 2024.
  **Minutes**: Recommended that NAAC is an ongoing process and it should be continued and presented in the next Governing Body Meeting i.e. AY: 2023-24.

- **Agenda point No.35**: Approval of Minutes of the Finance Committee: by Rev. Fr. Principal.

**Finance Committee Report:**

Rev. Fr. Dr. L. Joji Reddy, SJ, the Principal of the College and Chairperson of the committee welcomed the members for the meeting and presented the financial report of 2022-23. The details are mentioned below.

Income from UGC Grants details:

01. Grants received from UGC during the year 2022-23: **Nil**
02. Grants receivable from UGC during the year 2022-23
    (a) Autonomy Grant received from UGC during the year 2022-23: **Nil**
    (b) CPE grant received from UGC during the year 2022-23: **Nil**
    (c) Sports equipment: Under the scheme, Development of Sports Infrastructure & Equipment": **Nil**
03. Income from fee collected for the activities to undertake the scheme of autonomy: **Nil**

Keeping in view the present circumstances the principal of the college and the chairman of the Finance Committee placed before the members single agenda that we could increase the fee of all the existing Under Graduate (Degree) Courses for the Academic Year 2023-24 by 7% and round the total fee to the nearest 100. Fee structure of the Second and third year Under Graduate (Degree) courses would remain the same (i.e. fee structure as per the academic year 2022-23) for the academic year 2023-24.

Whereas, the PG Courses fee structure would follow the Government prescribed fee structure from time to time.

On perusal of the records presented by the principal of the college and the chairperson of the Finance Committee, the Finance Committee members after the due deliberations and detailed discussions unanimously resolved and approved the proposal for the Academic year 2023-24. The Finance Committee also resolved and recommended the above endorsed fee structure for the Academic Year 2023-24 for further ratification and approval of the Governing Body.

**Minutes**: The proposal was ratified by the Governing Body.

- **Agenda point No.36**: Approval of Provisional admission for meritorious students for the academic year 2023-24 from first week of April.

  **Minutes**: It was suggested to start the admissions after the result declaration by the Boards.

- **Agenda point No.37**: **Any other matter**:

  **Minutes**:

  ✓ Rev. Fr. Dr. K. Stanislaus SJ, the provincial, raised concerns over the truncated semester and the conduct of classes, attendance and choice given in examinations in the first semester AY: 2022-23.

  ✓ Rev. Fr. Dr. L. Joji Reddy, SJ, the Principal clarified about the truncated semester and said every decision was made in discussion with the faculty and management.

  ✓ Seed money and R&D support will be given to the Researchers.

- The meeting concluded with the vote of thanks proposed by Rev. Fr M. Arul Jothi, SJ, Vice-Principal (UG).

(Fr Dr L Joji Reddy, SJ)
PRINCIPAL
LOYOLA ACADEMY
OLD ALWAL, SECUNDERABAD-500 010
TELANGANA, INDIA

Loyola Academy, Old Alwal, Secunderabad 500 010

**MEMBERS OF THE GOVERNING BODY 2022-23**

| Number | Category | Nature | Name | Signature |
|---|---|---|---|---|
| 06 | Management | Chairman | Rev Fr. K.A. Stanislaus SJ<br>Provincial | |
| | | Vice- Chairman | Rev Fr. Ch. Amara Rao, SJ<br>Rector & Correspondent | |
| | | Management Members | Rev Fr. Dr. A.M. Joseph, SJ<br>Vice-Principal (PG) | |
| | | | Rev Fr. M. Arul Jothi, SJ<br>Vice-Principal (UG) | |
| | | | Rev Fr. T. Lourdhu Reddy, SJ<br>Treasurer | |
| | | | Rev Fr. J. Thainese, SJ<br>Director of Examinations Cell | |
| 01 | Principal of the College | Ex-officio | Rev Fr Dr L. Joji Reddy SJ<br>Principal | |
| 03 | Teachers of the College | Nominated by the Principal based on Seniority | Dr. T. Suchitra Naidu<br>Dean of Academics | |
| | | | Dr. K. Rama<br>IQAC Coordinator | |
| | | | Dr. N. Maria Das<br>Vice-Principal | |
| 02 | Educationist | Special Invitee from UGC | Dr. Shakeel Ahmad<br>Joint Secretary UGC<br>New Delhi | Attending Online |
| | | Nominated by the Management | Sr Dr P Amrutha<br>Principal,<br>St. Ann's College for Women, Hyderabad | |
| 01 | UGC Nominee | Nominee UGC | Prof. Satish Kumar<br>Dept. of Political Science,<br>IGNOU, New Delhi 110 068 | Attending Online |
| 01 | State Govt Nominee | Academician not below the rank of professor or state government official of CCE / State Council of Higher Education | Prof. R. Limbadri<br>Chairman, TSCHE, Govt. of Telangana, Hyderabad | |
| 01 | University Nominee | Nominated by the University | Prof. B. Mangu<br>Department of Electrical Engineering<br>Director of SC / ST Cell<br>University College of Engineering (A)<br>Osmania University<br>Hyderabad 500007 | |

**Governing Body Meeting: Tuesday, 28th March 2023**